

Configuring Internet Explorer Settings

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Internet Explorer Settings for Use with Privia

This document is intended for users that are running Privia in Internet Explorer and need assistance in configuring this browser. It is because of the way that Internet Explorer integrates with ActiveX controls and the .NET framework that certain options need to be configured. Some users may be able to configure these settings; however, most users will need the assistance of the organization's respective IT department, in order to edit the settings, if a Group Policy preventing this is set on the network.

Trusted Sites

Starting with Internet Explorer 9, ActiveX controls (which the Privia Toolbar is) can only run while in the "Intranet" zone. By adding the server name to the list, the Internet options will now tell Internet Explorer to trust this website and allow all incoming/outgoing connections. To configure the Trusted Sites option:

1. Open Internet Explorer
2. Click on the icon that looks like a gear, under the top right corner of the active window
3. In this menu, select "Internet Options"
4. Select the "Security" tab and highlight the "Trusted Sites" icon, which is complimented with a checkmark icon
5. Click the "Sites" button beside "Trusted Sites"

Figure 1. Select "Internet Options" from the Settings Menu

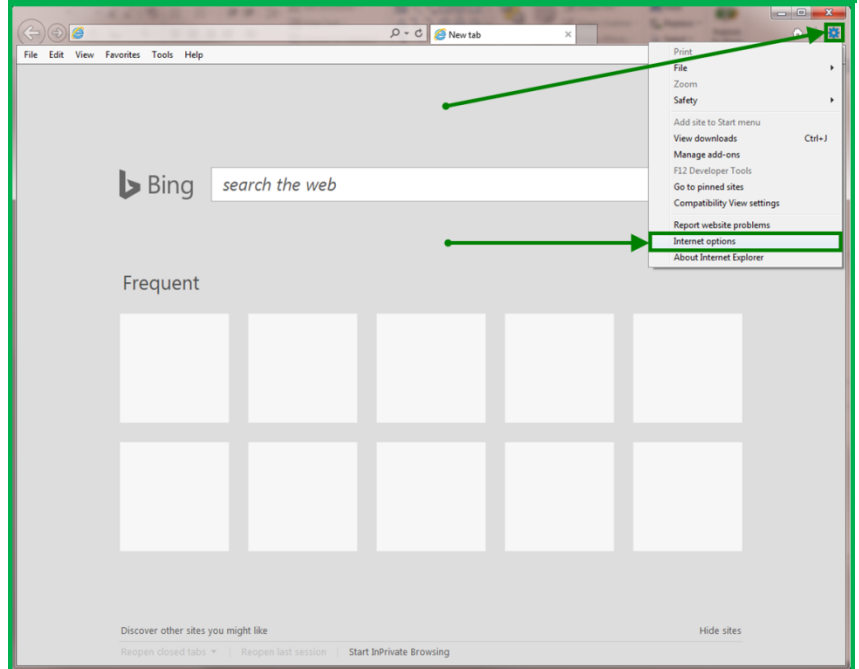
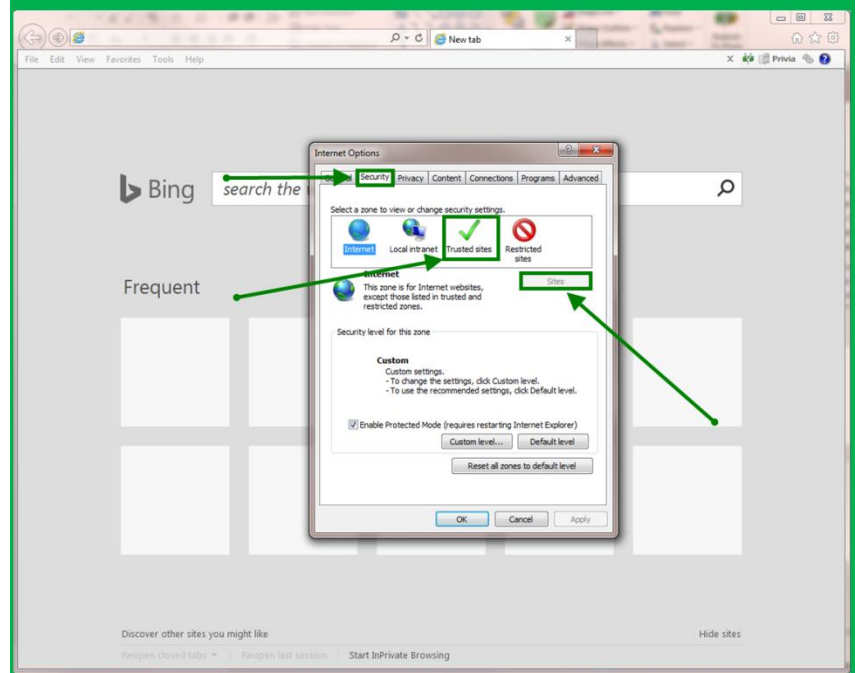


Figure 2. Modify the Trusted Sites



6. Type the address of the organization's Privia server into the field labeled "Add this website to the
7. zone" (Example: User 1 enters https://DomainNameHere.privia.com), in order to add Privia to the "Trusted Sites" list, next, click the "Add" button
8. The server name can now be seen in the list under the "Websites" section
9. Click "Close" to return to the Internet Options window
10. Select "Ok" to close out of Internet Options and return to the normal Internet Explorer view

Enabling File Downloads

To enable downloading of exported files, first, the Privia server must be added to the "Trusted Sites" (see "[Trusted Sites](#)") in Internet Explorer. To enable file downloads:

Open Internet Explorer and select the gear icon under the top right hand corner

1. Select "Internet Options"
2. Click the "Security" tab and highlight the "Trusted Sites" icon (refer to figures 1 and 2 if needed)
3. Under the section "Security level for this zone" click the "Custom level" button
4. In this list search for the "Downloads" heading (this list is in alphabetical order)
5. Look under "File download", if the radio button is set to "Enable", then leave this unchanged; adversely, if it is "Disable" then please "Enable"

Click "Ok" twice to exit out of the Options window and return to the regular Internet Explorer view

Figure 3. Enter the Name of the Privia Server

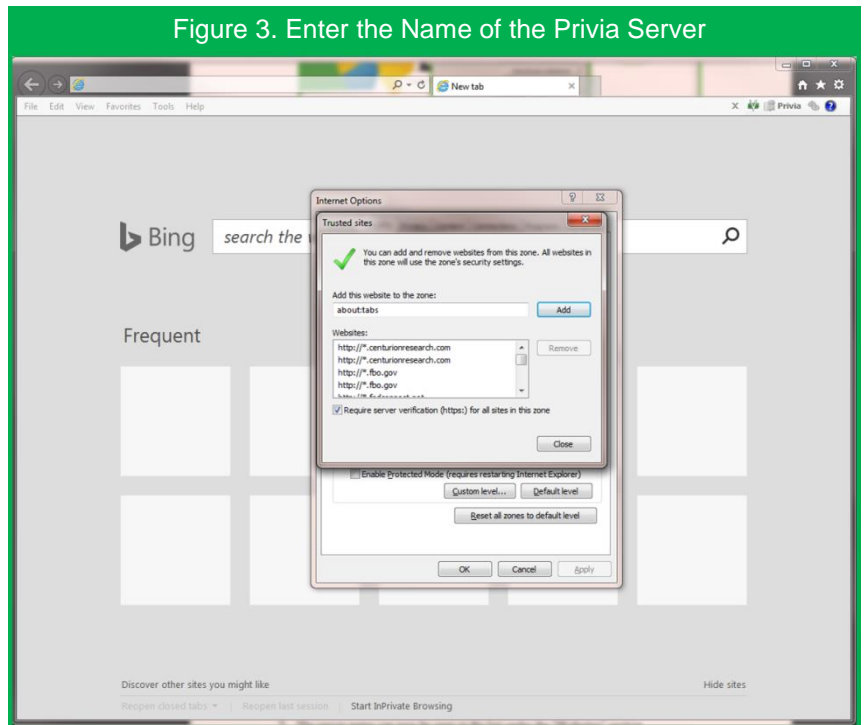
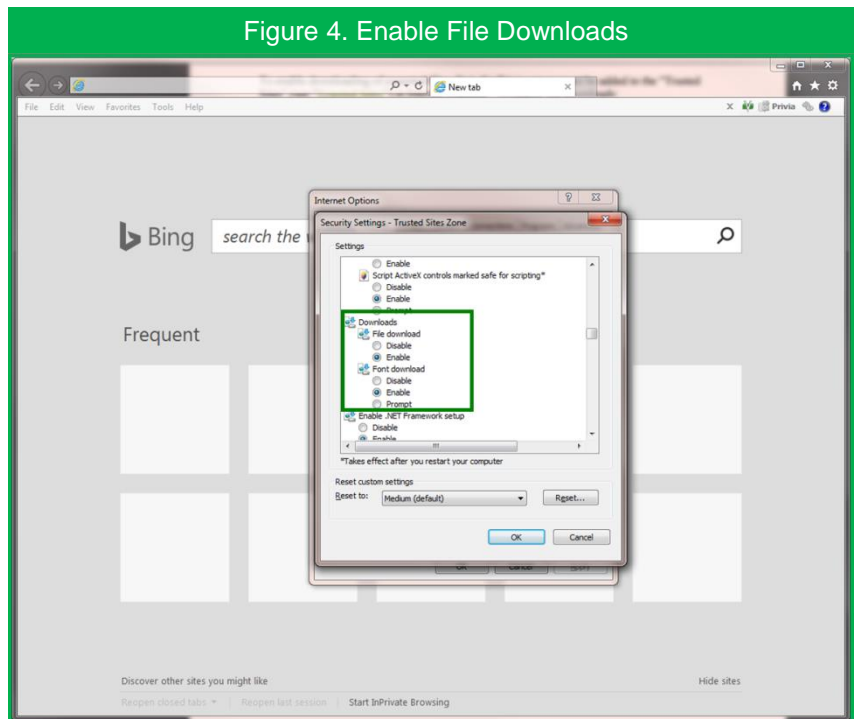


Figure 4. Enable File Downloads



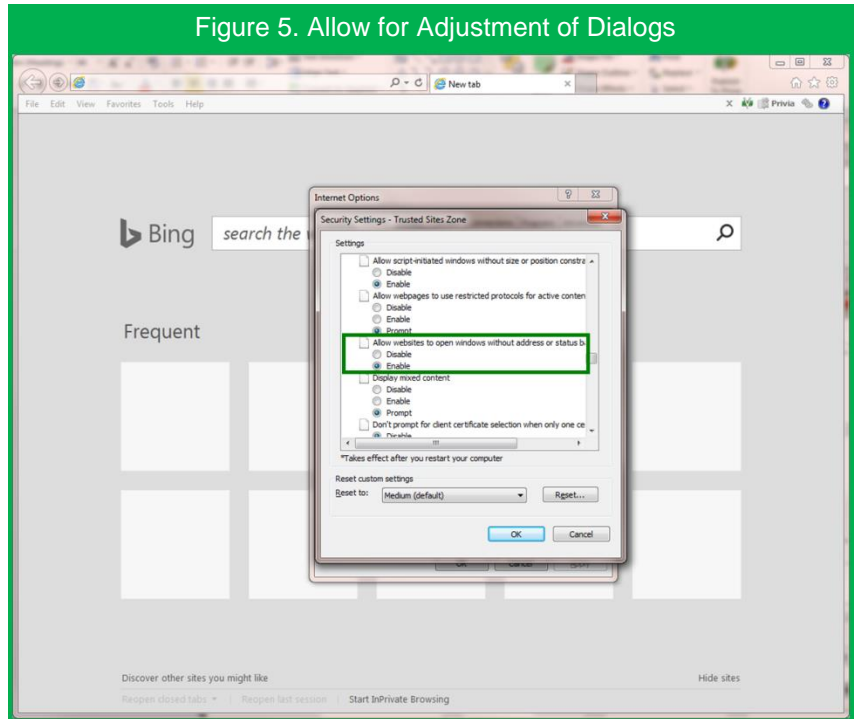
Dialog sizing

To enable dialog sizing, first, the server needs to be added to the “Trusted Sites”, (see “[Trusted Sites](#)”). To enable dialog sizing:

1. Open Internet Explorer
2. Select the gear icon under the top right hand corner
3. Select “Internet Options”
4. Click the “Security” tab and highlight the “Trusted Sites” icon (indicated with a checkmark)

5. Under the section “Security level for this zone” click the “Custom level” button
6. In this list search for the “Miscellaneous” heading (this list is in alphabetical order)
7. Look under “Allow websites to open windows without address or status bars”
8. Ensure that the radio button is set to “Enable”, then leave this unchanged; adversely, if it is
9. “Disable” then please “Enable”
10. Click “Ok” twice to exit out of the Options menu and return to the normal Internet Explorer view

Figure 5. Allow for Adjustment of Dialogs

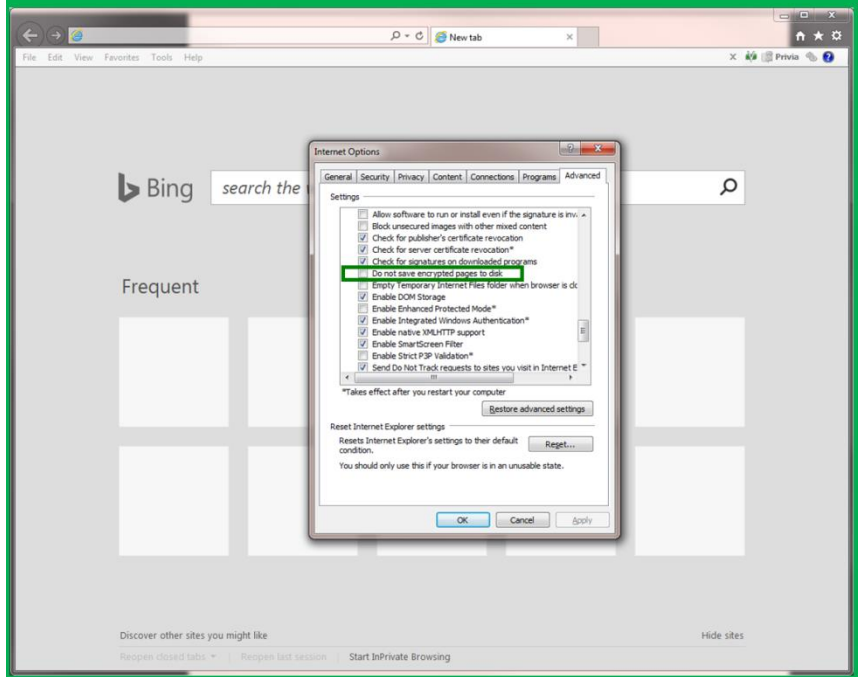


HTTPS Settings

To modify the current HTTPS settings, first, the Privia server must be added to the “Trusted Sites” (see “[Trusted Sites](#)”) in Internet Explorer.

1. Open Internet Explorer
2. Click the gear icon under the top right hand corner
3. Click “Internet Options”
4. Along the top there are seven tabs, select the one labeled “Advanced”
5. Under the heading “Advanced” in the Settings list, make sure that the checkbox beside “Do not save encrypted pages to disk” is NOT selected
6. Click “Ok” twice to return to the main Internet Explorer view

Figure 6. Ensure the Option Beside Encrypted Disks is Not Selected



Compatibility View

Any server that is on version 5.8 or earlier needs to have Internet Explorer, particularly Internet Explorer 10 and Internet Explorer 11 set to compatibility mode. In release 5.9, there was a big development push to remove the need for compatibility mode, however, some issues may persist and Internet Explorer may need to be set to compatibility mode. To set Internet Explorer to run in Compatibility Mode:

1. Open Internet Explorer
2. Click the icon that looks like a gear under the top right hand corner
3. Select “Compatibility View Settings” from this menu
4. A window will display with two sections for text, type: “Privia.com” (without quotes) into the field under “Add this website”
5. Click the “Add” button
6. “Privia.com” should now display under the section “Websites you’ve added to Compatibility View”
7. Click “Close” to return to the main Internet Explorer view

